

The Town of Huntington

Economic Development Corporation

100 Main Street, Huntington, New York

Monday, November 19, 2012 at 7 pm

Huntington Town Hall, 100 Main Street, Huntington, NY 11743

COMBINED MEMBER / BOARD OF DIRECTORS

AGENDA

1. Call meeting to Order.
2. Determine if Quorum present.
3. Organizational Matters.
  - Resolution 11-19-12 (1): APPROVAL OF THE MEETING MINUTES OF OCTOBER 15, 2012 WITH RESOLUTION RATIFYING AND CONFIRMING ALL OF THE CORPORATE RESOLUTIONS MADE AND APPROVED THEREAFTER
  - Resolution 11-19-12 (2): RESOLUTION RESTRICTING THE BALANCES OF THE EDC'S 2010, 2011 AND 2012 PURCHASE ORDERS TO PROFESSIONAL SERVICES RELATED TO CURRENT EDC REVITALIZATION PROJECTS AND PROGRAMS
  - Resolution 11-19-12 (3): RESOLUTION AMENDING THE CORPORATION'S CONTRACT FOR PLAZA DESIGN SERVICES WITH VHB ENGINEERING
  - TREASURER'S REPORT

Updates/Discussions

- Renaissance Downtowns
- Pedestrian Plaza
- BOA Grant Program
- Review of Façade Grant Program completed projects
  - 1345 New York Avenue, awarded \$5,000 for decorative awnings and lighting
  - 1573 New York Avenue, (Graf Insurance Building), awarded \$4,500 for exterior improvements

- LICAN/OSI, (Gateway Garden Administrator), awarded \$5,000 for construction of new planting beds needed to meet growing waiting list
- Lam Tam Corp. (208 Depot Road), awarded \$1,000 for exterior painting
  - Total amount of disbursed façade improvement grant program awards: \$15,500
- Review of Façade Grant Program projects, pending
  - Huntington Station Food Plaza, awarded \$2,500 for exterior “welcome to Huntington Station” sign in landscaped area fronting NY Avenue (2010)
  - 205 Depot Road, subject to verification of financials, awarded \$2,470 for decorative awning and exterior improvements (2012)
  - 826-828 New York Avenue, awarded \$2,000 for decorative awning (2012)
  - 1395 New York Avenue Medical Offices (Dr. Siddiqui), awarded \$2,000 for exterior paint and new front door and window (2012)
  - 1677 New York Avenue (Law Offices of Victoria Campos), awarded \$2,500 for decorative awning and exterior embellishments (2012)
    - Total committed award funds for pending projects: \$11,470 (including 205 Depot Road project for which Corporation awaits further requested information)
- 12 Academy Place, Huntington Station (Merksamer property), contract pending
- 58 ½ Lowndes Avenue, Huntington Station, potential Gateway Park expansion acquisition
  - December 18 TB meeting will schedule public hearing/authorize appraisal
- Mount Cavalry Ministries Property, potential Gateway Park expansion acquisition
  - December 18 TB meeting will schedule public hearing/authorize appraisal
- Resolution 11-19-2012 (4): ADJOURNMENT

- Resolution II-15-2012 (1): APPROVAL OF THE MEETING MINUTES OF OCTOBER 15, 2012 WITH RESOLUTION RATIFYING AND CONFIRMING ALL OF THE CORPORATE RESOLUTIONS MADE AND APPROVED THEREAFTER

Resolution offered by \_\_\_\_\_, and seconded by \_\_\_\_\_.

WHEREAS, the Corporation's Directors and Members have reviewed the attached draft corporate minutes of the Corporation's October 15, 2012 combined Member / Director Annual meeting; and

WHEREAS, the Corporation wishes to ratify and confirm all of the corporate resolutions made and approved thereat.

*NOW, THEREFORE, BE IT RESOLVED*, that the Corporation hereby authorizes and approves the attached corporate minutes as the official corporate record of the Corporation's October 15, 2012 combined Member / Director Annual meeting, and ratifies and confirms all of the corporate resolutions made thereat.

Doug Aloise --

Jennifer Casey --

Ken Christensen --

Jim Kaden --

Peggy Karayianakis -

David Pennetta --

Rob Ripp --

Johanna Stewart-Suchow --

Dolores Thompson --

- Resolution II-19-2012 (2): RESOLUTION RESTRICTING THE BALANCES OF THE EDC'S 2010, 2011 AND 2012 PURCHASE ORDERS TO PROFESSIONAL SERVICES AND PROGRAMS RELATED TO CURRENT EDC REVITALIZATION PROJECTS

Resolution offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, the Town of Huntington Economic Development Corporation, in partnership with the Town of Huntington, has been at the forefront in the planning and advancement of various Huntington Station revitalization infrastructure, park and beautification projects, some completed and some pending, as detailed in its "2004 Huntington Station Economic Initiatives" report; and

WHEREAS, the Corporation is desirous of restricting the balances of funds from its 2010, 2011 and 2012 purchase orders to professional services and programs related to its ongoing current projects, including its Huntington Station Façade Improvement Grant program;

*NOW, THEREFORE, BE IT RESOLVED*, that the Corporation hereby restricts the balances of its 2010, 2011 and 2012 purchase orders to professional services and programs related to current EDC revitalization projects.

Doug Aloise –

Jennifer Casey –

Ken Christensen -

James Kaden –

Peggy Karayianakis –

David Pennetta --

Rob Ripp --

Johanna Stewart-Suchow --

Dolores Thompson –

- Resolution 11-19-2012 (3): RESOLUTION AMENDING THE CORPORATION'S CONTRACT FOR PLAZA DESIGN SERVICES WITH VHB ENGINEERING

Resolution offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, the Corporation is in receipt of a November 15, 2012 letter from VHB Engineering Surveying and Landscaping Architecture that provided the design and engineering services to the EDC under contract in connection with the development of Huntington Station Pedestrian Plaza; and

WHEREAS, VHB reports that the efforts it extended in the final design phase of this project extended well beyond that which was earlier anticipated; and

WHEREAS, the plans for the plaza had to be revised several times to accommodate various changes in the potential development scenarios for 1000 New York Avenue, and additional meetings were held with the artist who was selected for the public art project, resulting in the plan set having to be re-engineered to coordinate with the design of the art project; and

WHEREAS, VHB's records show that the firm has accumulated more than \$8,800 in excess labor charges, over and above the previously approved maximum contract amount of \$58,000; and

WHEREAS, the Corporation's HUD planning grant for the plaza is sufficient to cover the additional \$8,800 in funds required to extend VHB's contract, and the EDC is desirous of extending such contract in order to pay VHB for services rendered in good faith over and above permitted by contract;

*NOW, THEREFORE, BE IT RESOLVED*, that the Corporation hereby authorizes the Executive Director to sign an extension to its August 16, 2010 contract with VHB to provide for a maximum compensation of \$66,800 for design and engineering services in connection with Huntington Station Plaza, payable via reimbursement under the EDC's Plaza planning grant from HUD.

Doug Aloise –

Jennifer Casey –

Ken Christensen -

James Kaden –

Peggy Karayianakis –

David Pennetta --

Rob Ripp --

Johanna Stewart-Suchow --

Dolores Thompson –

- Resolution 11-19-12 (4): ADJOURNMENT

There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, the same was adjourned.

Offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Doug Aloise --

Jennifer Casey --

Ken Christensen --

Jim Kaden --

Peggy Karayianakis -

David Pennetta --

Rob Ripp --

Johanna Stewart-Suchow --

Dolores Thompson --

OUR NEXT MEETING  
WILL BE HELD ON  
MONDAY, JANUARY 7, 2013  
AT 7PM (ROOM 114)  
AT HUNTINGTON TOWN HALL, 100 MAIN STREET,  
HUNTINGTON, NEW YORK 11743

THE OFFICIAL CORPORATE RECORDS OF THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION ARE HOUSED AND MAINTAINED BY JOAN CERGOL, EXECUTIVE DIRECTOR, TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION, WITHIN THE OFFICE OF FRANK P. PETRONE, HUNTINGTON TOWN SUPERVISOR.